

**COMMITTEE WORK PLAN TEMPLATE**

*In accordance with APAC GOV-004, each committee must establish and maintain a work plan that is aligned with APAC’s Strategic Plan. The work plan must identify specific committee activities and include a schedule for the review of the APAC documents for which the committee is responsible. The following template is to be used for reporting to the APAC General Assembly and Executive Committee.*

**2019-2021 WORK PLAN - APAC <*ABC*> COMMITTEE**

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| **Date proposed** | **Proposed by** | **Brief description of activity** | **Link to APAC Strategy** | **APAC funding required****(AUD)** | **Deliverable(s)** | **Expectedcompletion date** | **Person responsible** | **Date approved by APAC** | **Date and status** |
| **2019** |  |  |  |  |  |  |  |  |  |
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| **2020** |  |  |  |  |  |  |  |  |  |
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| **2021** |  |  |  |  |  |  |  |  |  |
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